



To Honor Those We Serve.

March 17, 2020

Dear Honorable Clients,

Your safety, security and well-being is our Number 1 priority.

As a company, we have always gone over & beyond to serve you to the best our abilities and please know, we are here and will do everything to continue our services, keeping your safety, security and well-being in mind, at all times. Indeed, we are open and operating – business as usual – just conducted differently.

We are available for any question or concern – 24/7. The situation is constantly changing, and we are staying on top of the guidance from all states and federal authorities. Our focus is to practice good hygiene, limit gatherings, encourage social distancing and to discourage anyone sick, or exhibiting symptoms from coming to work and/or providing services to clients.

All States are telling us the following:

- Regularly monitor the CDC website for information and resources.
- Direct individuals under their care to contact their health care provider if they have questions or suspect a participant has COVID-19.
- Continue to provide services and any adjustments to individual's care plans should be communicated with the individual as soon as possible.
- Any alteration in services to participants in their homes should be communicated as soon as possible to the Case Managers and State.

As always, I am available 24/7 for any questions or anything on your mind. While this is a very challenging time for all of humanity, it is also a test of our commitment to our clients, caregivers and communities. We are here for you and please do not be overly concerned – it is in our blood to honor our clients and we will continue to serve them with highest level of honor, service and compassion.

Humbly,

Himmat Singh
CEO

Circle of Life Home Care Anishinaabe/KOLA / Soaring Eagles Home Care LLC.

C: 571-355-2713

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<http://www.circleoflifehc.com>